As your instructor in this course, you can expect that I will provide the following:

* Regular and reasonable virtual office hours.
* Thoughtful and appropriate responses to any email communication relevant to the subject matter within 48 hours of the date received.
* Testing/grading practices that are directly related to the course content and assignments.
* Courtesy, civility, and respect in all interactions.
* An open learning environment, wherein questions, comments, and interaction are encouraged.
* Adequate notification of assignments, examinations, changes in syllabus.
* Evaluation of work with adequate and constructive comments as is appropriate to the character of the assignment.
* Evaluation of work within a reasonable time frame that allows the you to benefit from my feedback prior to the next assignment.