**COMPUTERS IN BUSINESS**

*Instructor, Dennis Walpole*

Welcome to CGS2100, Computers in Business. I'm Dennis Walpole, your instructor for the course. I just want to start off telling you a little bit about myself so you have an understanding of where I come from when as we go through this semester.

I started my life as going into the Navy straight from college. I went to Navy flight school as a naval aviator. From there, I came to USF. And I've been in information technology for a little over 20 years.

My academic background is economics, with my advanced degrees in computer science. So when I combine all three of those things, I have a very good understanding of from the desktop to enterprise systems. And I have a very, very strong training background, so I combined all those for this course to give hopefully the best opportunity to succeed.

What you're going to learn in CGS2100 this semester is a bit about concepts, and more of a survival guide, and a little bit more of securities-- protect the information that you hold so dear. And then we're going to go into the application system- the Word, PowerPoint, Excel, and Access.

And the way we're going to go about that is fundamentally you'll be doing-- it's a doing course. You'll demonstrate and practice the skills necessary to complete our projects, you'll complete the projects. And you'll continue on and we'll have a critical thinking.

You don't have to be a computer expert to take this course. We're going to get you through that. We're going to let you take things multiple times, practice as often as you need. So the end result for this course is that you have the skill set needed to take the exams and assignments at the College of Business. And that you will be a power of a force to reckon with when you go and apply for a job in the outside world.

In closing, I'd like emphasize that you need to review the Getting Started module in Canvas for our course. It has the resources you need to get a better understanding of the tools we're going to use this semester.